

WESTERN LANE



COMMUNITY FOUNDATION

— *Improving life through effective philanthropy* —

2024 GRANT GUIDELINES

Western Lane Community Foundation (WLCF) is a nonprofit organization chartered for the purpose of receiving, administering and distributing charitable funds for the benefit of residents in western Lane County, Oregon.

www.wlcfonline.org

WELCOME TO WLCF GRANTS



The WLCF Board of Directors annually updates the guidelines and application process for annual grants.

Please be sure to read all guidelines and application materials carefully.

TABLE OF CONTENT

- 1 WLCF Background
- 2 Vision and Mission
- 3 Grant Criteria
- 4 Funding Policies
- 5 2023 Grant Cycle Calendar
- 6 Grant Application Questions
- 7 Grant Review Process
- 8 Online Grant Application Instructions
- 9 Our Team

WLCF BACKGROUND



The WESTERN LANE COMMUNITY FOUNDATION (WLCF) was established in 1974 as a community trust, and a private, non-profit organization. The mission of WLCF is to attract, administer and distribute private charitable funds for the benefit of all residents within the borders of the Siuslaw and Mapleton School Districts. WLCF assets consist of a growing number of permanent funds established by individuals and corporate donors.



WLCF MISSION

Mission

The Foundation's mission is to improve life throughout Western Lane County by encouraging and maintaining philanthropic activity.

Grants are awarded in the areas of education, health and wellness, arts and culture, social and community services, and environment. WLCF also manages funds designated for use by other nonprofit organizations.

WLCF supports non-profit organizations by providing annual grants that help sustain and enhance the quality of life in Western Lane County, generally in the broad areas of Arts and Culture, Health and Wellness, Social and Community Services, and Education.

GRANT CRITERIA

In approving grant funds, the Foundation welcomes requests that meet the following criteria:

- 1 Projects or programs aimed at providing needed services or facilities for which public funds are either not available or are not sufficient.
- 2 Projects or programs which can be significantly impacted by WLCF funds either alone or in conjunction with other support.
- 3 Programs which actively contribute to the cultural, economic, educational, or social betterment of our community by addressing the source of a major problem(s) rather than simply managing their continuing effect upon our society.
- 4 Staffing costs or operational expenses that are specific to programs or services provided within the WLCF funding area and/or serve its population exclusively.





FUNDING POLICIES

Generally, grants will not be made to organizations for the following purposes:

- 1 Emergency Funding
- 2 Travel to or in support of conferences
- 3 Debt retirement, operating deficits, or annual fund drives
- 4 Sectarian religious purposes (does not preclude consideration of requests for qualifying programs open to all community members undertaken by church-affiliated or supported agencies)
- 5 Programs relying on federal or tax dollars for their principal support unless requested for innovative pilot or demonstration programs for which public funding is not available

2024 GRANT CYCLE CALENDAR

Grant Cycle Opens:
February 1, 2024

Grant Cycle Closes:
April 1, 2024
at 11:59 PM PST

Grants Announced:
July 1, 2024

Grants Awarded:
July 16, 2024

Final Reports Due:
January 15, 2025

PLEASE NOTE:
STARTING 2023,
**ALL GRANTS
MUST BE
SUBMITTED VIA
OUR [ONLINE
GRANT PORTAL](#)**

GRANT APPLICATION QUESTIONS

Information required to create an [online WLCF grant application account](#):

- Organization Name
- EIN/Tax ID
- Organization Telephone Number
- Organization Business Address

The types of questions you may encounter on the WLCF grant application:

- **General Information**

Prompts including but not limited to:

- Project Goals
- Community Needs
- Collaborative Efforts
- Funding Sources

- **Organization and Budget**

Prompts including but not limited to:

- Project Budget
- Fiscal Year Budget
- Board Membership
- Board Structure

GRANT REVIEW PROCESS

GRANT SCORING

Grants are scored in the following manner

- 40% for Project Goals/Impact
- 30% for Alignment with WLCF Mission & Vision
- 30% for Financial & Organizational Health

GRANT INTERVIEWS

After review, representatives from all competitive organizations will be interviewed and site visits may be requested as part of the review process. The Board uses the following criteria in making funding decisions.

- The applicant provides evidence throughout the application that demonstrates funding criteria are met.
- The application is clear and appropriate.
- The financial statements are helpful and sufficient
- The application documents that activities are of good quality, relevant, and lead to a deeper understanding of the organization and its operations.

ONLINE GRANT APPLICATION INSTRUCTIONS

Western Lane Community Foundation's Online Portal can be found at on our website at www.wlcfonline.org or by [CLICKING HERE](#)

New User to Foundant Grant Management System:

Please click on "Create New Account" to complete the registration process and create your logon credentials.

Existing Foundant Users:

Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.

Need Help?

Please visit the [Applicant Tutorial Website](#) for tutorial assistance.



Still need help?

Please call us at 541-997-1274 or email wlcf@wlcfonline.org to schedule a support session.

CONTACT US



OUR CONTACT



wlcfonline.org



541-997-1274



wlcf@wlcfonline.org



P.O. Box 1589
Florence, OR 97439